

PARISH:	Assumption Parish, Bellingham, WA	TITLE:	Director of Children's Faith Formation
NAME:		REPORTS TO:	Director of Parish Life
DATE:	March 1, 2024	GRADE:	
		HOURS:	up to 20/week

1 POSITION PURPOSE

Oversee faith formation programs for parish children, excluding Youth Ministry and Confirmation.

2 RESPONSIBILITIES

2.1 GENERAL

- A. Carries out the mission of Christ according to the dictates of the Catholic Church, within the areas of parish responsibility, guided by the vision of the parish pastor.
- B. Participates in staff activities, including staff meetings, as requested by the pastor.
- C. Works to stay current in knowledge and skills related to job responsibilities.

2.2 SPECIFIC

Employee – either directly or through volunteer coordination – is responsible for the following parish programs, in both English and Spanish:

- A. Infant Baptism Classes for parents and godparents
- B. First Confession / First Eucharist classes for 2nd – 5th graders
- C. OCIA for Children classes for 2nd – 12th graders
- D. General Faith Formation for K – 5th graders

Employee will also be responsive to parishioner input, specifically through regular meetings of a Faith Formation Commission.

3 APPROVED:

Employee: _____

Date: _____

Supervisor: _____

Date: _____